



Minutes of the AGM of the Boston Community Improvement District ('Boston CID') held on 24 October 2024 at 54 Boston Street, Boston, Bellville at 18:30.

1. **Present:**

- a. **Members in person:** To be attached.
- b. **Members per proxy:** To be attached.
- c. **Guests by invitation:** Marsha van der Poel

2. **Registration**

Member registration process followed, and members were confirmed from 18:00 until 18:30.

3. **Welcome and apologies.**

The Chairperson, Janeen van Heerden, welcomed everybody to the 5th AGM. She welcomed City of Cape Town officials, Boston CID NPC board and members, Boston CID levy payers and residents.

Apologies received from:

Attie Winter

4. **Membership**

- a. **Resignations**
no resignations were received.
- b. **New members**
2 new membership applications were received.
- c. **Total Members**
113
Updated membership list is available on the website.

5. Quorum to constitute a meeting.

The Chairperson confirmed that a quorum was present to proceed.

Previous Members Meeting Minutes

Approval: Approved by all members present, no objections were received
Proposed by Bruce Dando and Seconded by Mr Johan Barkhuizen

6. Previous AGM Minutes

No Objections received, approved by all present

7. Chairman's Report

Janeen van Heerden noted the following:

Boston Community Improvement District (Boston CID) has been actively working towards enhancing the quality of life in our community.

Urban Maintenance: Boston CID works closely with the City of Cape Town to ensure service delivery. Although the past year has been challenging for all when noting the amount of burst pipes we are faced with. The involvement of our Councilor to assist by escalating long overdue matters, does not go unnoticed and we thank him for it.

Beautification Efforts: Boston CID is continuously looking at areas to improve that can result in a more visually appealing neighborhood. The Frans Conradie project is mostly done, and I think we can all agree that has made the biggest difference in our area. Our partnership with MES has made a positive impact not only on our area, but also on the lives of those that are working to get off the streets.

Safety Initiatives: Collaborating with local law enforcement, SAPS, Boston Neighborhood Watch and the Security companies operating in the area had a positive impact on community safety. Although we are not crime free, there is a slowdown in incidents.

Community Engagement: We believe that our regular posts on Facebook and the Boston Neighborhood Watch Whatsapp groups makes us more visible and easier to reach. It is beautiful to see how residents refer others to the CID Control room for assistance. Our Control room has almost become the first point of call before SAPS or Law Enforcement.

Ongoing Projects

Green Spaces Enhancement: The CID is working on enhancing parks and green spaces within the community to provide residents with more recreational areas. This is not only done by cleaner spaces, but also constant monitoring to ensure that residents can safely use the park without fear of criminals.

Challenges and Future Plans

Our biggest challenge is the layout of our area which is still the main conduit for foot and road traffic to other areas from the CBD. We make use of fencing to encourage foot traffic to main roads to assist us with monitoring all comings and goings. Monitoring of the vast number of cameras are still one of our biggest focus areas.

We encourage everyone to visit our Control room to experience a day in the life of a Control Room operator. We are also thankful to those that constantly inform us of any suspicious behaviour.

We believe that we are more effective with the help of the community and assistance of the Neighbourhood watch that has opened their communication channels for us to use on top of our own.

Conclusion

Boston CID remains committed to enhancing the quality of life in our community through various initiatives, collaborations, and community engagement efforts. The progress made so far underscores the positive impact of collective action in making our community a better place for all residents. We look forward to continued support and collaboration from the community to achieve our shared goals of improvement and progress.

8. **Feedback on operations 2024**

Chairperson Janeen van Heerden presented a slide show with statistics and photos of work done.

- Covered 80 000km with Patrol Vehicles
- Made 89 arrests.
- Received 2300 calls from Boston (excl BNHW Daily Patrol Group).
- Carried out **244** operations in conjunction with SAPS, BNHW and CIDs.
- Total of 80 cameras
- Consists of 7 Pan-Tilt-Zoom
- 52 CCTV cameras,
- 21 License Plate Recognition cameras
- **Additional 8 CCTV to be installed at gates during 2024/25**
- All OV CCTV monitored via Deep Alert
- LPR monthly reads **2,023,763** vehicles
- **1800** Job opportunities were created
- **Clean daily** sidewalks/road which includes weeding, removal of sand and leaves.
- Clean Parks weekly
- Clean green Bins weekly
- 15 000 Removed Bags = **90** tones of weeds, leaves and sand
- **300** Stormwater Drains Cleaned
- **48** illegal dumping's cleaned
- **29** Graffiti tags removed

Janeen van Heerden thanked Jean Beukman for his service, time, and love for Boston.

9. **Approval of the Annual report for 2024/25**

Approved by all present, no objections received

10. **Noting of Audited Financial Statements 2023/2024**

The 2023/2024 Audited Financial Statements have been published, a clean audit was received, and no objections received.

11. Budget Approval of the budget for 2024/2025

BOSTON COMMUNITY IMPROVEMENT DISTRICT

5 YEAR BUDGET AS PER BUSINESS PLAN

	2025/26	2026/27	2027/28	2028/29	2029/30
INCOME	R	R	R	R	R
Income from Additional Rates	-5 286 500 100.0%	-5 709 420 100.0%	-6 166 175 100.0%	-6 659 470 100.0%	-7 192 230 100.0%
Other: Accumulated Surplus	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL INCOME	-5 286 500 100.0%	-5 709 420 100.0%	-6 166 175 100.0%	-6 659 470 100.0%	-7 192 230 100.0%
EXPENDITURE	R	R	R	R	R
Employee Related	1 050 500 19.9%	1 124 035 19.7%	1 202 719 19.5%	1 286 907 19.3%	1 376 991 19.1%
Salaries and Wages	785 000	839 950	898 747	961 659	1 028 975
PAYE, UIF & SDL	195 000	208 650	223 256	238 883	255 605
COIDA	5 000	5 350	5 725	6 125	6 554
Bonus	65 500	70 085	74 991	80 240	85 857
Core Business	3 527 444 66.7%	3 839 438 67.2%	4 187 714 67.9%	4 535 153 68.1%	4 910 783 68.3%
Cleaning services	250 000	303 238	371 700	418 990	469 907
Environmental upgrading	80 000	86 400	93 328	100 794	108 860
Law Enforcement Officers / Traffic Wardens	302 444	326 640	353 171	381 064	411 549
Public Safety	2 400 000	2 592 000	2 799 360	3 023 309	3 265 174
Public Safety - CCTV monitoring	400 000	428 560	459 159	490 800	525 486
Social upliftment	65 000	70 200	75 996	82 396	89 007
Urban Maintenance	30 000	32 400	35 000	37 800	40 800
Depreciation	45 900 0.9%	45 900 0.8%	18 425 0.3%	18 769 0.3%	18 538 0.3%
Repairs & Maintenance	30 000 0.6%	32 100 0.6%	34 350 0.6%	36 760 0.6%	39 350 0.5%

12. Approval of implementation plan 2024/2025

	2025/26	2026/27	2027/28	2028/29	2029/30
General Expenditure	454 061 8.6%	496 200 8.7%	537 337 8.7%	582 097 8.7%	630 801 8.8%
Accounting fees	73 920	79 095	84 630	90 555	96 895
Advertising costs	9 500	10 070	10 673	11 315	11 994
Auditor's remuneration	25 000	27 500	30 250	33 275	36 603
Bank charges	4 500	4 770	5 056	5 360	5 681
Catering & Food	8 000	8 560	9 159	9 800	10 486
Cleaning costs (previously Office Cleaning Costs)	7 300	7 811	8 358	8 943	9 569
Computer expenses	6 000	6 360	6 741	7 146	7 575
Contingency / Sundry	5 685	10 000	10 000	10 000	10 000
Insurance	35 000	37 800	40 824	44 090	47 617
Marketing and promotions	12 850	13 750	14 712	15 742	16 844
Meeting expenses	5 000	5 300	5 618	5 955	6 311
Minor tools & equipment	5 000	5 300	5 618	5 955	6 312
Motor vehicle expenses	50 000	55 000	60 500	66 550	73 205
Office rental	120 000	132 000	145 200	159 720	175 692
Postage & courier	240	254	270	286	303
Printing / Stationery / photographic	4 060	4 304	4 562	4 836	5 126
Protective clothing	8 000	8 480	8 989	9 528	10 100
Refreshments and Teas	6 006	6 366	6 748	7 153	7 582
Secretarial duties	8 000	8 480	8 989	9 528	10 100
Telecommunication	20 000	21 200	22 472	23 820	25 250
Training	5 000	5 300	5 618	5 955	6 312
Utilities (not CCT)	35 000	38 500	42 350	46 585	51 244

Capital Expenditure (PPE)	20 000 0.4%	464 0.0%	445 0.0%	- 0.0%	- 0.0%
Computer Equipment	20 000	-	-	-	-
Bad Debt Provision 3%	158 595 3.0%	171 283 3.0%	184 985 3.0%	199 784 3.0%	215 767 3.0%
TOTAL EXPENDITURE	5 286 500 100.0%	5 709 420 100.0%	6 166 175 100.0%	6 659 470 100.0%	7 192 230 100.0%

ADDITIONAL SURPLUS FUNDS APPROVED BY THE BOARD FOR 23/24

Line Item	Surplus utilisation approved at 2023 AGM	Additional surplus funds approved by the board for 23/24	Total
Revenue			
Accumulated Surplus (Projects + Capital)	-	313 000	313 000
Total Surplus funding in the budget	-	313 000	313 000
Projects			
Frans Conradie and Van Niekerk Park		58 000	58 000
Capital Expenditure (PPE)			
Vehicles		255 000	255 000
Total Expenditure funded from Surplus	-	313 000	313 000
Difference	-	-	-

13.

Approval of extension of the CID term, new Business Plan for 2025-2030 and surplus utilisation for 2024/2025 Proposed by George Katsouras, seconded by Amanda Baker Effendi
Approved by all members present.

14. **Appointment of a registered auditor**

Cecil Kilpin & Company

Approved by all members present.

15. **Confirmation of Company secretary**

Jeanette van Niekerk

Approved by all members present.

16. **Confirmation of Accountant**

Ros Eachus, Account-IT

Approved by all members present.

17. **Resignation of Directors as per MOI**

Moller Gey van Pittius

Sean Smit

Both members are standing for re-election

Proposed by Louis Du Plessis

Seconded by Johan Barkhuizen

Approved by all members present.

18. **Approval of Board members**

Approved by all members present, no objections received.

Boston CID Board of directors

Name	Current CID Portfolio
Janeen van Heerden	Chairman
Moller Gey van Pittius	Treasurer
Jeanette van Niekerk	Company Secretary
Sean Smit	Safety & Security
Attie Winter	Cleaning
Wimpie Els	Environmental

19. **Awards**

JVH handed out a certificate and token of appreciation to the following Boston CID Staff

- 1) Thobela Nyhuku
- 2) Siphamandla Tshapi
- 3) Andre Geslin

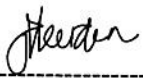
20. **Questions**

What is the expected percentage increase for the next financial year on the CID levy?

JB answered: 12%.

Members enjoyed tea, coffee and snacks afterwards with board members and CID staff

The meeting adjourned at 19:45



Janeen van Heerden
Chairperson

28 November 2024

Date